



# ACCOUNT ESTABLISHMENT FORM

## 1. CUSTOMER INFORMATION (Required for all customers)\*

Fed Tax ID#:		Dun & Bradstreet #:	
*Legal Company Name:			
*Physical Address:		*Bill To Address (If Different):	
*City:		City:	
*State:	*Zip Code: -	State:	Zip Code: -
*Phone #: - -		Fax: - -	
Accounts Payable Contact:			Phone #: - -
Accounts Payable E-mail:			
*Tax Status: <input type="checkbox"/> Taxable <input type="checkbox"/> Exempt		* If EXEMPT (please submit tax exemption certificate) <b>YOU WILL BE CHARGED TAX IF A VALID EXEMPTION IS NOT ON FILE BEFORE EQUIPMENT, PART, OR SERVICES ARE PROVIDED.</b> <a href="http://www.taxsites.com/state-forms.htm">www.taxsites.com/state-forms.htm</a>	

## 2. TRADE REFERENCES

<b>1.</b> Name:		Contact:	
Address:	City:	State:	Zip:
Phone: - -		Fax: - -	

<b>2.</b> Name:		Contact:	
Address:	City:	State:	Zip:
Phone: - -		Fax: - -	

The undersigned authorizes release of any credit information requested by Trane from the above references.

<b>Signature:</b>	<b>Date:</b>
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## 3. PERSONAL GUARANTY

I \_\_\_\_\_, residing at \_\_\_\_\_ for and in consideration of your extending credit at my request to \_\_\_\_\_ (hereinafter referred to as the "Company"), hereby personally guarantee the payment to Trane any obligation of the Company and I hereby agree to bind myself to pay you on demand any sum which may become due to you by the Company whenever the company shall fail to pay the same. It is understood that this guaranty shall be a continuing and irrevocable guaranty and indemnity for such indebtedness of the Company. I do hereby waive notice of default, non-payment and notice here and consent to any modification of renewal of the credit agreement hereby granted.

Date \_\_\_\_\_, \_\_\_\_\_

Witness \_\_\_\_\_ Guarantor \_\_\_\_\_

**\*\*FORM MUST BE FILLED OUT COMPLETELY FOR YOUR ACCOUNT TO BE ESTABLISHED WITH TRANE\*\***

### INTERNAL USE ONLY (To be completed by Sales Office)

Local Acct#:	Salesperson Code:	CRM #:		
Account Type :	<input type="checkbox"/> Equipment	<input type="checkbox"/> Service	<input type="checkbox"/> Parts	<input type="checkbox"/> Contracting
Status:	<input type="checkbox"/> New Customer	<input type="checkbox"/> Update	<input type="checkbox"/> Inactive	
Requestor:	<input type="checkbox"/> Internal			<input type="checkbox"/> Company Owned
Receivable Accounting:	Revenue Accounting:			